

SUPPLIER PREQUALIFICATION (2026–2027)

INTRODUCTION

Bluehon is a Pan-African commercial execution firm enabling international companies to enter, scale, and deliver projects across Energy, Infrastructure, Logistics, Fintech, Industrial Supply Chains, and FMCG in East Africa. To support a growing pipeline of regional projects, we invite qualified, ambitious, and growth-oriented suppliers and service providers to join our pre-qualified partner network.

Suppliers currently registered within the Bluehon ecosystem are required to reapply to be considered for retention in the 2026–2027 prequalification cycle and must submit the information requested in this document.

Duly completed prequalification documents should be submitted electronically via email to: **procurement@bluehonbusiness.com** to be received on or **before 14th May 2026 at 4.00 PM**. Only softcopy submissions will be accepted.

WHY JOIN BLUEHON'S SUPPLIER NETWORK?

Joining Bluehon positions your business for consideration in projects executed across East Africa spanning energy, infrastructure, logistics, fintech, and FMCG sectors. Prequalified suppliers may be invited to participate in Requests for Quotations (RFQs) and other sourcing processes as opportunities arise.

While inclusion in the prequalified database enhances visibility within Bluehon's procurement ecosystem, participation does not guarantee receipt of work, minimum volumes, or engagement in any specific project.

- Opportunity to be considered for multi-sector projects across East Africa
- Potential to engage with international clients and investors through project execution
- Inclusion in a structured supplier database supporting Bluehon operations
- Platform to build commercial relationships through competitive procurement processes

PRE-QUALIFICATION OBJECTIVE

The main objective of this prequalification is to update our register of suppliers and service providers. Thereafter, pre-qualified firms will be engaged as and when needed and through requests for quotations for the financial year 2026- 2027. This prequalification exercise is intended to establish a pool of qualified suppliers. It does not constitute a contract, guarantee, or commitment for award of business. The application fee is charged strictly to cover administrative costs related to processing, evaluation, and database management of supplier

applications. Payment of the fee does not confer any right to prequalification, selection, or award of business. Prequalified firms may be invited, at Bluehon's sole discretion, to participate in Requests for Quotations (RFQs) or other sourcing processes as and when requirements arise. Bluehon reserves the right to amend, suspend, or terminate the prequalification process at any time without prior notice.

WHO SHOULD APPLY?

We are seeking credible, capable, and scalable partners across multiple procurement categories. Whether you are an established company or a fast-growing enterprise, this is your opportunity to plug into real deal flow. Through our headquarters in Nairobi, build with us and execute Across East Africa. Youth, women and special groups are encouraged to apply.

INSTRUCTIONS TO SUPPLIERS/SERVICE PROVIDERS

Bluehon will only register those suppliers/service providers who meet the criteria as spelt out in this document.

- a) Complete all sections of the prequalification document, including Company/business Information (Items 1-12).
- b) Attach all required supporting documents as specified under Section 3 of this document.
- c) Ensure the prequalification document is completed clearly in block letters.
- d) Duly sign and stamp the completed prequalification document prior to submission.
- e) Duly completed applications should be submitted electronically via email to **procurement@bluehonbusiness.com on or before 14th May 2026 at 4:00 PM**. Only soft copy submissions will be accepted.
- f) In case of any inquiry kindly contact us at, info@bluehonbusiness.com.
- g) Attach proof of payment of **KES 3,000** being document processing fees as remitted to account details as below.

Bank: NCBA Bank
Account Number: 1009480336
Swift Code: CBAFKENX
Account Name: Bluehon Limited

M-Pesa Pay bill Number: 880100
Account Number: 400540
Account Name: Bluehon Limited

PROCUREMENT CATEGORIES

Category Code	Category Description
PROVISION OF SERVICES	
BP001	Branding & Printing Services
BP002	Catering services
BP003	ICT Software Licensing & Supply Services
BP004	Hotel accommodation services (Nairobi, Kisumu, Mombasa)
BP005	BNB accommodation services (Nairobi, Mombasa, Kisumu, Nakuru, Eldoret)
BP006	Motorbike Courier services (Mombasa, Nairobi, Nakuru, Kisumu, Eldoret)
BP007	Vehicle hire services (Nairobi, Mombasa, Kisumu, Eldoret)
BP008	Photography & videography services
BP009	Event planning & management services
BP010	Office Interior décor services
BP011	Staff Transport Services (25-Seater Bus)
BP012	Office Cleaning services
BP013	Conference facilities services (Nairobi, Mombasa)
BP014	Travel agency services
BP015	Security guarding services
BP016	Office Partitioning & interior works services
BP017	Vehicle maintenance services
BP018	Fumigation services
BP019	Garbage collection services
BP020	ICT Support & Maintenance Services
BP021	Transport Services (under 20 Tons) (Nairobi, Mombasa, Kisumu, Nakuru, Eldoret)
BP022	Transport Services (Over 20 Tons local & Export)
BP023	Plumbing services
BP024	Electrical installation services
BP025	Statutory Insurance services
BP026	Networking installation & Maintenance services
BP027	CCTV installation & Maintenance services
BP028	Website development services
BP029	Clearing & forwarding Services
BP030	Brand Strategy & Consultancy Services
BP031	Training & capacity building services
BP032	Recruitment services
BP033	Software development services
BP034	Warehousing services
BP035	Public relations services
BP036	Legal services
BP037	HR consultancy services
BP038	Staff Medical insurance services

BP039	Research & Survey Services
BP040	Solar installation services
BP041	GPS tracking services
BP042	Fleet management systems services
BP043	Translation & interpretation (Language) services
BP044	Archiving & records management services
BP045	Media Buying & Influencer Marketing Services
BP046	Tent & Event Equipment Hire Services
BP047	Sound, PA & Lighting Services
BP048	Taxi / Staff Transport (Saloon Cars) services (Nairobi/Mombasa)
BP049	Tax consultancy services
BP050	Audit services
BP051	Monitoring & Evaluation (M&E) Services
BP052	Environmental impact assessment Advisory services
BP053	Logistics consultancy services
BP054	Construction works services
BP055	Project Management & Design Services
BP056	Cold Chain Logistics Services
BP057	Provision of bulk SMS services
SUPPLY OF GOODS	
BP058	Office stationery supply
BP059	General office supplies i.e supermarket items
BP060	ICT equipment supply (i.e. Laptops, desktops)
BP061	ICT accessories (i.e mouse, keyboards, cables)
BP062	Printers, toners & cartridges supply
BP063	Networking equipment supply
BP064	CCTV equipment supply
BP065	Corporate gifts & promotional items
BP066	Signage & branding materials
BP067	Firefighting equipment supply
BP068	Generator supply & maintenance
BP069	Solar equipment i.e panels, batteries
BP070	Cleaning materials & detergents
BP071	Branded Shirts, T shirts & various branded merchandise
BP072	Vehicle spare parts & accessories
BP073	PPE & safety equipment
BP074	Office furniture supply
BP075	Construction materials i.e hardware items
BP076	Security Systems (Alarm & Access Control)
BP077	500ml bottled drinking Water supply
BP078	20L drinking Water refill supply

MANDATORY DOCUMENTS:

1. Company/Business Registration certificate
2. Company CR12 (for limited companies)/List of partners/sole proprietors
3. KRA PIN certificate
4. Specialty licenses from regulatory bodies where applicable.

1. COMPANY INFORMATION

Company/Business Name: _____

Registration Number: _____

Years in operation: _____

KRA PIN Number: _____

VAT Registration (if applicable): _____

Physical Address: _____

Postal Address: _____

Contact Person: _____

Telephone: _____

Email: _____

Website: _____

2. CATEGORY APPLIED FOR

Category Code: _____

Category Description: _____

3. LEGAL & COMPLIANCE (Attach Copies)

- a) Certificate of Incorporation/Business Registration certificates
- b) KRA PIN Certificate
- c) CR12 / List of Directors (for limited companies), List of partners (for partnerships)
- d) Directors'/sole proprietor/partners ID copies
- e) Business Permit / Trade License
- f) Relevant Industry Licenses

4. OWNERSHIP STRUCTURE

Tick as appropriate and Indicate if Youth/Women/PWD owned (Special group section).

Limited Company	Partnership	Sole proprietorship	Special Group

5. EXPERIENCE & TRACK RECORD

Provide at least 3 trade references.

No	Company Name	Contact Person	Contact Email	Contact Phone Number
1				
2				
3				

7. TECHNICAL CAPACITY

Provide staff, key personnel and equipment details.

- 1.
- 2.
- 3.

8. QUALITY ASSURANCE & SAFETY

Provide details of quality systems, assurances and any certifications.

9. LITIGATION HISTORY

Declare any litigation in the last 5 years.

10. EVALUATION CRITERIA- SUPPLIER EVALUATION MATRIX

Technical Evaluation (100 Marks)

Criteria	Weight	Scoring Guide
Experience	20%	Years + relevance
Past Performance	25%	LPOs / contracts/References
Technical Capacity	20%	Equipment / systems/references
Key Personnel	10%	Qualifications/Equipment's
Compliance Certifications	10%	Regulatory body licenses as applicable
Client References	10%	Verifiable
ESG / Safety / Quality	5%	Policies, Quality Assurances

11. DATA PROTECTION AND PRIVACY

Bluehon is committed to protecting the privacy and confidentiality of all personal and business information submitted during this prequalification process.

12. DECLARATION

I/We certify the information provided is true.

Name: _____

Position: _____

Signature: _____

Date: _____